



## Memorandum

**DATE:** April 25, 2024  
**TO:** Chairman and Members of the Board  
**FROM:** Kevin H. Roche, CEO/General Manager  
**SUBJECT:** **Agenda – Full Board of Directors Meeting**

There was an **ecomaine** Board of Directors Meeting held on **April 18, 2024**. The meeting was called to order by Bill Shane, Chair.

**Item 1:** **Approval of the Minutes**

Troy Moon motioned to approve the minutes from March 21, 2024. The motion was second by Mike Foley. All in favor.

**Item 2:** **Executive Session Pursuant to 1 M.R.S.A. Sec. 405(6)(E):**

Consultation between the Board and its attorney concerning potential litigation, where premature general knowledge would clearly place ecomaine at a substantial disadvantage within the contemplated litigation.

Matthew Frank motioned to Enter Executive Session IAW 1 M.R.S.A Sec. 405(6) (E). Motion was second by Anne Bilodeau. All in Favor.

Erik Street motioned to Exit Executive Session. Motion was second by Mike Murray. All in Favor.

Caleb Hemphill motioned to authorize staff to commence litigation proceedings. Troy Moon second the motion. All in favor.

**Item 3:** **Outreach & Recycling Committee Report – Caleb Hemphill, Chair**

Caleb Hemphill reported out that the committee last met on March 21, 2024, and provided the following highlights:

For FY 24 year-to-date, overall outreach is at nearly 42,500 people. Staff is at 69% of their outreach goal. Staff continues with its community outreach efforts with schools and other events, such as upcoming conferences and workshops.

Public Relations and Digital media continue to increase across all platforms including websites and social media channels.

Staff has finalized the 2024 Sea Dogs season. The promotion will include interactive games at 12 Sea Dogs games this season. That covers scoreboard signage, PA

announcements, tabling at select games. A sustainability event is scheduled for Saturday and will display branded collection of bins through Hadlock Field.

Staff continues its efforts to finalize the 2024 Community Tagging Programs.

And in final, the Upcycle Challenge was reviewed by the committee and will be put forward for public vote. We will keep you posted and let you know the results shortly.

The next meeting of the Outreach & Recycling Committee is scheduled for May 23<sup>rd</sup>, 2024, at which time we will be judging the School Grants for FY 25.

All are welcome to attend.

**Item 4: Finance & Audit Committee Report – Anne Bilodeau, Chair**

Anne Bilodeau reported that the committee last met on March 28<sup>th</sup>, and the following is a recap of the meeting:

Anne reviewed with staff Cash Disbursements and found no issues.

Greg L’Heureux (Staff) provided the committee with an in-dept detailed review of the FY 25 Budget. There was a lengthy discussion on the rate increase in property insurance.

After careful review, the committee is recommending approval of the FY 25 Budget to the board with the understanding that an amendment to the budget may be necessary to cover the uncertainty of the insurance renewal rate change, which will offset an increase in the investment income that more closely aligns with past performance.

The next meeting of the Finance & Audit Committee is scheduled for May 16<sup>th</sup> at which time we will have a presentation from RKO (Auditors).

**Item 5: Insurance – Property Insurance Alternatives**

Kevin Roche (Staff) reviewed his memo provided today as a handout to the board outlining the impact of insurance and budget adjustments (**Attached**). There was a lengthy discussion.

Linda Cohen motioned to approve staff to move forward with the modified program outlined in the memo which provides for 100% coverage for the first \$25mm of value and then for any losses in excess of \$25mm, ecomaine will assume 53% of the risk for losses between \$25mm up to \$150mm. The motion was second by Mike Foley. 15 Yes Votes, 4 No Votes, 1 Abstained – Motion passed.

**Item 6: Approval of the FY 25 Proposed Budget**

Troy Moon motioned to Approve the FY 25 Budget with the changes outlined in the memo (Attached): (1) Increase in Insurance Cost by \$110K. (2) Decrease WTE Major repair by \$50k, (3) Increase in Investment Income by \$60K. The motion was second by Tony Ward. All in favor.

**Item 7: Approval of Union Contract Extension FY 25**

Kevin reviewed changes to the Union Agreement. Mike Foley motioned to approve the 1-year extension to the union contract with a 3.5% increase (or \$.85, which ever is higher) on 7/1/2024 and \$.85 increase on 7/1/2025, plus changes to the job description. The motion was second by Tony Ward. All in favor.

**Item 8: Update of MACT (Maximum Achievable Control Technology)**

Kevin Roche provided a brief update on the EPA proposed changes to the guidelines on the MACT rules which will affect WTE plants. He shared actions taken to date from staff as well as **ecomaine's** work with the coalition & waste association as well as a letter of support from our congressional delegation.

**Item 9: Solid Waste Association of North America Kevin Roche's appointment as Secretary to the National SWANA.**

Bill Shane shared with the board that Kevin has been nominated as Secretary to the International Board. It's anticipated that Kevin will continue to move up to be Treasurer, Vice President and then President.

Mike Murray motioned to support the appointment of Kevin Roche as Secretary to the Solid Waste Association of North America (SWANA) as Secretary. The motion was second by Erik Street. All in favor.

**Item 10: Managers Report**

Kevin Roche provided a year-to-date update for the FY 24 Finances.

**Adjourn:** Jeremy Gabrielson motioned to adjourn. The motion was second by Linda Cohen. All in favor.

**Present:**

Dennis Abbott, Anne Bilodeau, Linda Boudreau, Linda Cohen, Terry Deering, Dave Durrell, Mike Foley, Matthew Frank, Jeremy Gabrielson, Caleb Hemphill, Doug Howard, Steve Kelley, Troy Moon, Mike Murray, Rod Regier, Bill Shane, Erik Street, Amber Swett, Tony Ward & Rob Wood.

**Guest:**

Erica Johanson, Jensen Board Attorney at Law

**Staff:**

Matt Baum, Jamie Garvin, Wei Huang, Scott Miller, Denise Mungen, Kevin Roche, Julian Sellers & Kevin Trytek