



Memorandum

DATE: October 5, 2023

TO: Chairman and Members of the Board

FROM: Kevin H. Roche, CEO/General Manager

SUBJECT: Executive Committee Meeting Minutes – September 19, 2023

There was an **Executive Committee Meeting** held at **ecomaine** on the date noted above. The meeting was called to order by Bill Shane, Chairman.

Item 2 – Presentation: Carbon Capture Project – Danielle (Colson) Rapson, Chief Operating Officer – Mantel Capture:

Kevin Roche (Staff) opened with a recap of early discussions with Mantel Capture and their interest in partnering with **ecomaine** on a possible de-carbonization pilot project. Mantel Capture is seeking an industry partner on a government grant opportunity funded by the Department of Energy. Kevin has reviewed the proposed pilot project with the Chairman and Vice Chariman due to the time sensitivity of the project and signed off on a tentative letter of interest pending full approval by the board. This was expedited due to the timeline on the funding opportunity. Additionally, Kevin reviewed **ecomaine's** commitment to in kind support and the benefits to **ecomaine**.

Danielle Colson Rapson provided an overview of Mantal Capture and its work to date on decarbonization and the benefits of a partnership with **ecomaine** on pollution control and possible carbon tax credit. There was a brief question and answer period.

Bob Burns motioned to authorize staff to move forward with discussions on the possibility of a partnership with Mantel Capture. The motion was second by Troy Moon. All in favor.

Item 1 – Approval of the Minutes:

Caleb Hemphill motioned to approve the minutes May 18, 2023. The motion was second by Troy Moon. All in favor.

Item 3 – Outreach & Recycling Committee Report – Caleb Hemphill, Chair:

Caleb Hemphill reported that the committee last met on May 25, 2023, and reported out following highlights:

- **Recycling is a Work of Art Paing Contest** – **ecomaine** received 2 entries for the painting contest with submissions being accepted until October 3, 2023. Submissions will be reviewed, and the winners will receive a \$500 stipend for their designs to promote recycling on our silver bullet containers.

- **ecomaine School Waste Diversion Grant Excellence Awards** has awarded \$16,846.00 to nine schools to support projects that improve waste recovery programs. The first half of progress reports will be due Friday, December 15th and the final completion report will be due April 26, 2024.
- **ecomaine** welcomed two new education and outreach staff in June and July. Abigail Hart, social media and Digital Specialist and Beatrice Johnson, Environment Educator. They both bring with them fresh experience and great energy.
- FY 23 finished with over 65,000 people reached. Additionally, ecomaine saw nearly 124 media mentions and web & social media traffic finished with high marks.

This concludes the Outreach & Recycling Committee Report.

Item 4 – Finance & Audit Committee Report – Anne Bilodeau, Chair:

Anne Bilodeau reported that the committee met today, prior to the Executive Committee Meeting and reported out to the following:

- Anne reported that she had reviewed cash disbursements and no issues to report.
- Greg L'Heureux (Staff) provided a summary of the denial of the insurance claim on the Turbine. Management has begun discussions with PSG to see if we might be able to avoid an extended and expenses legal suit.
- Greg L'Heureux (Staff) will provide an in-depth review of our FY 23 Financials which included an overview of revenues, expenses, balance sheets.

Item 5 – Five Year Plan

Kevin Roche (Staff) provided a presentation on the 5 Year Plan. The presentation provided an overview of the multi-year needs of the organization. Areas of review included a reflection on significant changes over the last year, capital investment needs, proposed rates for MSW and Recycling, financing needs, long term debt and proposed borrowing.

In final he shared opportunities to help us in the years to come and concluded with a summary of the plan with an understanding of future cost and the need for the rate increases. There was a lengthy discussion that followed.

Anne Bilodeau motioned to recommend to the Full Board approval of the rate increases for FY 25 for MSW and Recycling. MSW up \$10 from \$87.50 to \$97.50. Single-Sort Recycling up \$20 from \$45 to \$65. The motion was second by Erik Street. The motion was approved unanimously.

Item 6 – Managers Report:

Kevin Roche (Staff) provided an update on the Landfill Solar Project with EDF Renewables (new lease agreement), status of New MRF at Blueberry Road and, Landfill Leachate Blinding issues.

Adjourn:

Troy Moon motioned to adjourn. The motion was second by Caleb Hemphill. All in favor.

Present: Dennis Abbott, Anne Bilodeau, Linda Boudreau, Bob Burns, Matthew Frank, Caleb Hemphill, Troy Moon, Mike Murray, Rod Regier, Tim Reiniger, Nate Rudy, Bill Shane & Erik Street

Guest Zoom Platform:

Staff Present: Nate Cronauer, Anne Hewes, Wei Huang, Greg L'Heureux, Mark Maritato, Denise Mungen, Kevin Roche & Kevin Trytek